

# PREPARE TO PRESENT



## Develop & Deliver Engaging & Effective Professional Presentations

*Are you required to deliver formal presentations using PowerPoint, Prezi, Keynote or other slide programs? To engage and hold the attention of your audience you must be the hero of your talk.*

Attend the Prepare to Present program and learn how to craft, refine and deliver a formal presentation

### Learn how to:

- Prepare yourself so that you present with confidence
- Develop a presentation that will have impact and achieve your purpose
- Use slides to support your presentation, not drown it
- Engage and hold the interest of your audience
- Deliver your prepared presentation
- Receive empowering feedback from facilitators and peers
- Identify further development opportunities

### Key outcomes :

- Discover strategies for developing purposeful presentations
- Understand how to overcome fear and project with purpose
- Learn how to engage an audience and hold their attention
- Managing audience interaction and handling difficult questions

**Empowered to Speak workshops provide a safe, friendly and supportive environment. Participants practise speaking and receive practical, respectful feedback which empowers them to try new ways and realise immediate improvements**



“Paul and Debbie thoroughly explained all the information and ideas and created an environment that everyone felt comfortable to participate in.” - Natalie R.



“The approach to the training today was more “hands on” and allowed the team members to have time to critique and discuss their presentations in an open minded situation.”-

Jane B.  
Co-ordinator  
Strategic, Design and  
Sustainability  
Planning

### Let's connect

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